



Coleford Town Council

Full Council
Tuesday 28 November 2017
7.00 pm – 9.00 pm
Council Chamber
Agenda

Public Forum

145. To accept apologies
146. To receive declarations of interest
147. To allow dispensation
148. To approve the minutes of 31 October 17
149. To raise matters arising from the meeting 31 October 17
150. To note reports from District and County Councillors (for information only)
151. To agree payments (This is not a duplication of the transaction listing previously sent)
152. To agree petty cash payments for CTC & TIC
153. To note the cash book & the bank reconciliation
154. To note the budget figures
155. To agree to the response to the NHS Consultation re Forest of Dean Community Hospitals
156. To agree a response to the planning application P0626/16/FUL land at Tufthorn Avenue Coleford Glos. The erection of Class1 limited assortment discount food store with associated car parking, landscaping and ancillary works
157. To agree to the next steps re FoDDC Lawnstone House development
158. To confirm the Christmas opening hours for the Town Council offices
159. To agree the priorities for the setting of the Town Council budget for 2018-2019
160. To agree to the recommendations of the Events & Marketing Committee
To make recommendation re budget items for 2018-19

	Original	Notes	Original	Notes
<u>EVENTS:</u>	£k		<u>MARKETING:</u>	£k
Coleford Music Festival	20		Event Leaflets	2
Carnival of Transport	3		Newsletter	1
Festival of Words	2		Bells Field Promo Video	0.4
Xmas Lights (fixtures etc.)	5		Website	1
Xmas Lights (Switch On/Parade)	4		Lampost Banner	
Civic Dinner (Flowers and Music)	1.5		Signage	2
Community Awards	2		Town Guide	0
			Adverts in Tourism Publications	2.5

*Ongoing costs/development of CTC and Tourism sites
Cost of putting up/taking down
Funded through advertising
To discuss with T/A in lieu of them paying rent*

Signed

Town Clerk

Busking Festival	1.9		Town Branding e.g. pull up banners	0.5
Dancing in the Street	1		Marketing of heritage app	0.4
St Georges Day Parade / Event	1.5			9.8
Walking Festival	1.5			
WW1	7.5			
Day of Street Theatre	2	1	TWINNING:	£k
Bike Festival	5	1	Hosting visits from St Hilaire	4
Cycling Event	6.5	1	Admin, gifts etc.	0.5
Soap Box Derby	5	1	Grants to assist groups visiting FR	2.5
Festival of Flight	6	1		7
Bells Field Opening	3			
Fiddle Fair Stall Hire	2.5	2		Original
To be defined Events inc brass bands etc. on tump	5			
	85.9		BALANCE:	£k
			EVENTS	85.9
			MARKETING	9.8
			TWINNING	7
				102.7

NOTES:

- 1 - Suggest we discuss how many of these new events we can deliver
- 2 - Run by St John Street traders associated but stalls hired bt CTC

Recommendation

That the above schedule is submitted to Finance & Office Committee for consideration within the whole budget. It was noted that it was a considerable hike in allocation.

161. To agree the recommendations of the Amenities Committee

To make recommendation re public ballot of the art competition

The result of the public ballot was noted and the merits of each design discussed in relation to the brief

Recommendation

That the Spirit of the Forest (the white stag) is commissioned. It was acknowledged that planning permission would be need for the installation and confirmation of the site would need to be agreed.

To make recommendation re the works to the trees in Old Station Way

Recommendation

That clarification is sought from GCC Highways re the need for traffic control. If this is required the quotee which included this element be granted the works, if not required the work should go to the alternative quotee.

To make recommendation re the budget commitment for 2018-19

Recommendation

		2017-18 Budget	Predicted Spend	2018-19 Budget
4149	Street Furniture Purchase	£ 1,000.00	£ -	£ 1,000.00
4150	Street Lighting	£ -	£ -	£ 0.00
4153	Street Furniture Maintenance	£ 500.00	£ 500.00	£ 500.00
4175	Clock Tower Maintenance	£ 15,000.00	£ 21,000.00	£ 1000.00
4176	Clock Tower Utilities	£ 2,000.00	£ 1,200.00	£ 1,250.00
4210	KGV Utilities	£ 5,000.00	£ 2,500.00	£ 3,000.00
4211	KGV Maintenance	£ 2,500.00	£ 2,500.00	£ 2,500.00
4212	KGV Improvements	£ 5,000.00	£ 3,000.00	£ 2000.00
4226	Cemetery Utilities	£ 1,700.00	£ 1,700.00	£ 1,700.00
4228	Cemetery Grave Expenditure	£ 3,000.00	£ 3,000.00	£ 3,000.00



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4230	Cemetery Maintenance	£ 7,000.00	£ 5,000.00	£ 2500.00	FES to give price re tidying works in cemetery
4231	Cemetery Improvements	£ 4,000.00	£ 3,500.00	£ 4,000.00	
4253	Town Centre Maintenance	£ 1,500.00	£ 1,500.00	£ 1,250.00	FES to give price re pressure washing the tump
4255	Redecoration of Offices	£ -	£ -	£ 0.00	
4258	Town Centre Improvements	£ 28,000.00	£ 5,000.00	£ 7500.00	
4275	Bus Shelter Maintenance	£ 2,000.00	£ 1,500.00	£ 2,000.00	
4276	Bus Shelter Purchase	£ -	£ -	£ 0.00	
	Parish Improvements	£ 4,500.00	£ 6,000.00	£ 2,000.00	£4k re - tress in Old Station Way to be vired between years
4279	Parish Maintenance	£ 3,500.00	£ 3,500.00	£ 3,750.00	

162. To agree to the recommendations of the Finance & Office Committee (Not yet available)
 163. To agree to the recommendations of the Public safety committee (Not yet available)
 164. To note the decisions of the Bells Implementation Committee
 165. To note the decisions of the Planning Committee.
 166. To note the minutes of and hear report from the NDP Steering Group. (Not yet available)
 167. To note reports from members (for information only)
 168. To note the Clerks Report
 169. To note correspondence (for information only)
- In Committee**
170. To agree to the recommendations of the Finance & Office Committee (Not yet available)
 171. To agree to the recommendation of the Bells Field Implementation Committee (Not yet available)

Signed

Town Clerk